

THESIS PROCESS TIMELINE FOR GRADUATION - 2022-2023

Prior to Defense

Apply for Graduation	<ul style="list-style-type: none"> ▪ Dec: 9-16 Apr: 1-27 Jun: 5-5 Aug: 6-23 ▪ Mar. 10, 2023—June or August graduation, but walk in April
Certify Ready for Defense	<ul style="list-style-type: none"> ▪ Advisor must approve thesis prior to the student sending it to the rest of the committee. ▪ Advisor & committee will certify that the student is Ready for Defense in Graduate Progress.
Schedule Thesis Defense	<ul style="list-style-type: none"> ▪ Defense <i>must</i> be scheduled 2 weeks prior to the chosen defense date ▪ LAST DAY to SCHEDULE DEFENSE: Dec: 11-8 Apr: 3-23 Jun: 5-16 Aug: 7-14 ▪ Defense <i>must</i> be scheduled 2 weeks prior to chosen defense date with the graduate program manager. ▪ Student should give a copy of their thesis to the graduate program manager for initial formatting review
Hold Thesis Defense	<ul style="list-style-type: none"> ▪ LAST DAY to DEFEND: Dec: 11-22 Apr: 4-6 Jun: 5-30 Aug: 7-28

Post Defense

Complete Committee Requested Revisions & Submit ETD	<ul style="list-style-type: none"> ▪ Students must complete committee requested revisions/qualifications. ▪ Advisor should approve of revisions and indicate “pass” before proceeding to ETD submission. ▪ After completing revisions/qualifications, student should submit PDF version of thesis in ETD section of Graduate Progress. ▪ LAST DAY to SUBMIT ETD (suggested): Dec: 12-5 Apr: 4-14 Jun: 6-9 Aug: 8-7
ETD Approvals	<ul style="list-style-type: none"> ▪ Student will receive 3 approvals: 1st Graduate Studies, 2nd Department, 3rd College. Students must make all formatting recommendations during the approval process. (See Feedback in Graduate Progress.) ▪ APPROVAL DEADLINE: Dec: 12-12 Apr: 4-19 Jun: 6-15 Aug: 8-16 ▪ FINAL DEADLINE for GRADUATE STUDIES FINAL APPROVAL: Dec: 12-16 Apr: 4-27 Jun: 6-22 Aug: 8-18
Order a Bound Copy of Thesis for the Department	<ul style="list-style-type: none"> ▪ Students must order a bound copy of their thesis at the department’s expense by the deadline in order to graduate. ▪ ORDER DEADLINE: Dec: 12-16 Apr: 4-27 Jun: 6-22 Aug: 8-18